

Town of Moorcroft  
Regular Meeting of the Council  
Monday, September 14<sup>th</sup>, 2020

**Town Council Present:** Mayor Dick Claar, Councilmen Dale Petersen, Paul Smoot and Ben Glenn

**Town Representatives Present:** Clerk/Treasurer Cheryl Schneider, Attorney Pat Carpenter, Police Chief Bill Bryant and HDR Engineer Heath Turbiville

Mayor Claar called the meeting to order at 7:00 pm and the Pledge of Allegiance was said.

Fred Welch, Moorcroft property owner, discussed the clean-up he is doing on his property at the former bulk plant. He requested to have a variance on the cost to dump cement at the landfill. Councilman Glenn stated a variance is not needed as there is no cost to take cement to the landfill. Mayor Claar stated it is crushed and reused.

Angie Peters, President of Moorcroft Parent Advisory K-8, was present to request the boy's locker room/gym usage at the MTC for the Annual Halloween Treat Street. Angie stated masks will be provided to the attendees and health guidelines will be followed. Set up days will be the evening of October 28<sup>th</sup> through October 30<sup>th</sup>.

**Councilman Glenn motioned to approve to allow the use of the MTC areas requested and following the health guidelines and Councilman Petersen seconded. All ayes, motion carried.**

**Councilman Petersen motioned to approve the Consent Agenda and Councilman Glenn seconded. All ayes, motion carried.**

Bill Peters, Moorcroft Ambulance volunteer, updated Council on repairs on MS10.

Clerk Schneider reported she had written a grant from the Wyoming Energy Authority for a lighting project at the MTC and was notified that the Town did receive a \$25,000 grant for the retrofit project for the outside lighting at the MTC. The grant does require a 10% match which would come from the MTC facility improvement budget.

**Councilman Glenn motioned to move to accept the grant and to authorize the 10% grant match of \$2,500 to be paid from the MTC facility improvement and Councilman Smoot seconded. All ayes, motion carried.**

Clerk Schneider discussed the notification from Councilman Owen Mathews submitting his resignation as a Councilman on Town Council. **Councilman Petersen motioned to accept Councilman Mathews' resignation and Councilman Smoot seconded. All ayes, motion carried.** Clerk Schneider stated she is working on the FirstNet program to upgrade police phones. She spoke to Visionary representative Greg Worthen and he will be attending the next scheduled council meeting to present an agreement for the water tower. The clerk's office is scheduled for some free Caselle online classes as well as some WAMCAT virtual classes. Clerk Schneider read into record the 3<sup>rd</sup> reading of Ordinance 3-2020:

**AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE BY THE TOWN OF MOORCROFT, WYOMING OF ITS SEWERAGE REVENUE BOND ANTICIPATION NOTE, SERIES 2020, DATED SEPTEMBER 30, 2020, IN THE MAXIMUM PRINCIPAL AMOUNT OF \$2,379,463, IN ANTICIPATION OF THE ISSUANCE BY THE TOWN OF ITS SEWERAGE REVENUE BOND IN THE PRINCIPAL AMOUNT OF \$3,277,000, FOR THE PURPOSE OF PROVIDING A PORTION OF THE COSTS FOR EXTENDING AND IMPROVING THE SEWERAGE SYSTEM OF THE TOWN; APPROVING THE FORM, TERMS AND PROVISIONS OF THE NOTE, A PURCHASE AGREEMENT AND ALL OTHER DOCUMENTS RELATED TO THE ISSUANCE THEREOF; AND AUTHORIZING THE MEMBERS OF THE GOVERNING BODY AND EMPLOYEES OF THE TOWN TO TAKE ANY AND ALL ACTIONS NECESSARY TO EFECTUATE THE ISSUANCE AND SALE OF SAID NOTE AND THE CONSUMMATION OF SAID TRANSACTIONS.**

**Councilman Smoot motioned to approved Ordinance 3,2020 and Councilman Petersen seconded. All ayes, motion carried.**

Police Chief Bryant discussed upgrading the cameras and discussed the lease to purchase options. Councilman Petersen would like to look more at the camera's website. This will be tabled until the next meeting.

Heath Turbiville updated the Council on the Town projects. He reported the lagoon construction meeting next Wednesday, September 23th, 2020. Heath introduced Jeron Smith with HDR. Jeron will be working with Heath on the lagoon.

Mayor Claar read aloud the letter from the State Engineer's Office requesting the cancellation/abandonment of some water wells they state were plugged and abandoned in 2008. **Councilman Glenn motioned to authorize the Mayor to sign the letter approving the request and Councilman Petersen seconded. All ayes, motion carried.**

Clerk Schneider stated she and Public Works Director Cory Allison are working on revising the water and sewer tap fees and will be bringing information to an upcoming meeting.

Sealed bids for the Noonan Park bathroom were then opened by Clerk Schneider. Councilman Glenn recused himself and left the building due to a conflict of interest. Clerk Schneider stated there were two bids received for the Noonan Park bathroom project. Clerk Schneider read the first bid aloud which was from Sustainable Homes & Design and the bid price was for \$160,000. She read the second bid aloud and that bid was from Glenn Construction for \$124,680.00. Discussion was had on the two bids and the part of the project the Town public works department will do. There was question as to what the public works department would do in respect to the site work. Councilman Petersen discussed the bid had stated the Town would be the one to provide the site prep work as described on the bid spec. Mayor Claar recessed the meeting at 8:00 pm to call Cory Allison to verify what his department would be providing for site work. Mayor Claar called the meeting back in order at 8:10 pm. He said Cory had stated the Town would not be doing the prep work, yet the bid does show they will. Discussion was had and Attorney Carpenter recommended rejecting all bids and rebidding the project again. **Councilman Smoot motioned to reject all bids to rebid the project with new bid specs and Councilman Petersen seconded. Councilmen Smoot, Petersen and Mayor Claar yay, motion carried.** Further discussion was had on the specs and site work. Mayor Claar stated he would call Cory again to see if his department could provide the site work prep. Mayor Claar recessed the meeting again at 8:47 pm to call Cory. Mayor Claar called the meeting back in order at 8:55 pm. Mayor Claar said Cory had stated his department would provide the site work prep. **Councilman Petersen then moved to table the bid award until questions could be asked of the two bidders on the project and further moved to contact the bidders to ask each if they would be willing to oversee the construction of the pad by the Town and sign off that it meets their expectations and Councilman Smoot seconded. Councilman Petersen, Smoot and Mayor Claar yay, motion carried. Councilman Glenn then returned to the meeting.** Clerk Schneider will send a letter and email the letter to both of the bidders and add a response is needed by Friday, September 18<sup>th</sup>, 2020. Council set a Special Meeting date at 6:00 pm on Monday, September 21<sup>st</sup>, 2020 to review the responses and award the bid.

Nancy Feehan, MTC chairperson, reported she did not receive any applications for the vacancy of the MTC board, but there was still some interest from former applicants. Mayor Claar recommended appointing John Aloisio to the MTC board. **Councilman Petersen motioned to appoint John Aloisio to the MTC Board and Councilman Glenn seconded. All ayes, motion carried.** Nancy discussed the gym being used for Campbell County Rec basketball and a traveling basketball team for practice. The rec basketball falls under the Town's recreation department and liability insurance. Nancy stated she wasn't sure who had paid on the traveling team. Clerk

Schneider offered to call the coach of the team to verify when the building is being used and who has purchased fobs.

With no further business, Councilman Smoot motioned to adjourn at 9:25 pm and Councilman Petersen seconded. All ayes, motion carried.



Dick Claar, Mayor

ATTEST:



Cheryl Schneider, Clerk/Treasurer